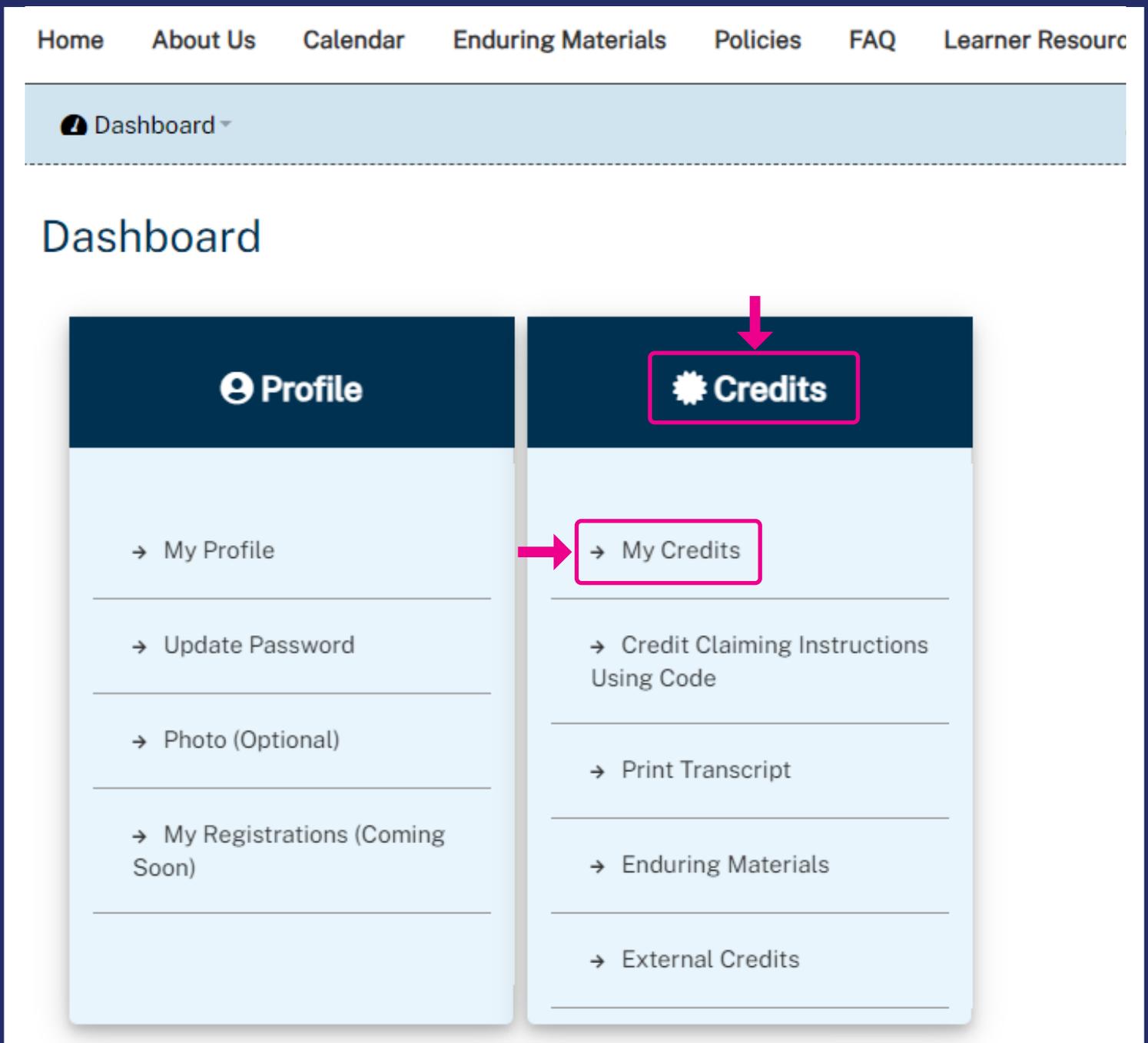


Credit Claiming via CODE

How to claim a credit using a Code:

Step 1. Create an account or log in to the FDA CE Portal: <https://ceportal.fda.gov> and complete your profile if you have not already done so. Please list your profession in the profile section as that drives the type of CE credit you receive (CME, CPE, etc.).

Step 2. Select CREDITS tile then MY CREDITS:



The screenshot shows the FDA CE Portal dashboard. At the top, there is a navigation bar with links: Home, About Us, Calendar, Enduring Materials, Policies, FAQ, and Learner Resources. Below this is a 'Dashboard' dropdown menu. The main content area is titled 'Dashboard' and features two side-by-side panels. The left panel is titled 'Profile' and contains links for 'My Profile', 'Update Password', 'Photo (Optional)', and 'My Registrations (Coming Soon)'. The right panel is titled 'Credits' and contains links for 'My Credits', 'Credit Claiming Instructions Using Code', 'Print Transcript', 'Enduring Materials', and 'External Credits'. A pink arrow points to the 'Credits' header, and another pink arrow points to the 'My Credits' link within the Credits panel.

Step 3. Select the ENTER CODE button and enter the code you received:

Home About Us Calendar Enduring Materials Policies FAQ Learner Resources Contact Us

Dashboard Claimer Test Sign Out

My Credits

All learners claiming credit must attest to their attendance and complete all required activity evaluation(s) in the FDA CE Portal (ceportal.fda.gov) within 14 days after an activity ends. For multi-day activities, participants must attest to their attendance and complete the session evaluation each day. Upon completion, learners may view/print statement of credit.

Attention NABP Pharmacists and Pharmacy Technicians: The FDA CE Team will report your credit to the National Association of Boards of Pharmacy (NABP) provided you add your NABP ID and date of birth to your profile in the FDA CE Portal. The only official Statement of Credit is the one you pull from CPE Monitor. If you do not see your credit reflected on CPE Monitor* after 45 days of attestation, please contact FDACETeam@fda.hhs.gov.

**CPE Monitor sets a strict 60-day limit on uploading credits*

--Select Activity--

List Sessions By Activity

Enter Code Search Sessions Print Transcript

Dashboard Claimer Test Sign Out

Enter Authorization Code

Enter the Authorization code you wish to redeem. Authorization Codes are case sensitive

*Enter the Authorization Code:

Submit

Step 4. You will be asked to attest to your attendance – then select NEXT:

Confirm Hours

Please read and confirm the information below in order to be awarded credit(s).

Physicians, Pharmacists, Pharmacy Techs and Nurses must certify attendance commensurate with the extent of their participation in the activity.

* -indicates a required item.

Do you certify you were in attendance for the specified duration of the following session(s)?

Title:

Opioid Overdose Response and Naloxone Training: Thursday, Jul 25, 2024

Type:

Live Session

Starts On:

Thu, 7/25/24 10:00 AM EDT

Ends On:

Thu, 7/25/24 11:30 AM EDT

Credits:

1.50 ▾ ←

→ * I Attest

→

This is not the session I attended.

Step 5. The evaluation will open. Once you have completed all the evaluations (please note live activities have a speaker and overall evaluation), you can print your certificate here.

Opioid Overdose Response and Naloxone Training: Thursday, Jul 25, 2024	Thu, 7/25/24 10:00 -11:30 EDT	Edit Session Evaluation
		Edit Overall Evaluation
		Print Certificate

Step 6. You can print your transcript at any time here.

Dashboard ▼ Claimer Test [Sign Out](#)

My Credits

All learners claiming credit must attest to their attendance and complete all required activity evaluation(s) in the FDA CE Portal (ceportal.fda.gov) within 14 days after an activity ends. For multi-day activities, participants must attest to their attendance and complete the session evaluation each day. Upon completion, learners may view/print statement of credit.

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**CPE Monitor sets a strict 60-day limit on uploading credits*

-- Select Activity -- ▼

[List Sessions By Activity](#)

[Enter Code](#) [Search Sessions](#) [Print Transcript](#)

If you're having trouble, please contact the FDA CE Team at FDACETeam@fda.hhs.gov